



FORM 4-1

APPLICATION FOR CONSTRUCTION OF SECOND-STORY BOOTH

(Only for exhibitors allotted four booths or more)

To: Taiwan External Trade Development Council (TAITRA)

We participate in the Taipei Plas 2008 held at the Taipei World Trade Center Nangang Exhibition Hall. As more space is needed for the show, we hereby apply for the construction of second-story booths. We ensure that the booths will be constructed in accordance with the specifications of the construction plan (as enclosed) by a licensed architect, also in compliance with the Decoration Guidelines for the Taipei World Trade Center Nangang Exhibition Hall, and the Construction Guidelines for Second-story Booths in the Taipei World Trade Center Nangang Exhibition Hall. We will take sole responsibility for the safety of the booths.

If there is any injury, financial loss or infringement upon the rights of other participants resulting from the design, construction, use or removal of such booths, we will assume all legal responsibility, and ensure that TAITRA will be excused from any civil liability or compensation responsibility. If TAITRA is charged, and subjected to making compensation or sustains any losses due to any of the above circumstances, we will reimburse TAITRA for all lawsuits and lawyer expenses, other fees and TAITRA's losses. If there are any damages is made to showground facilities, such as to pillars, the ceiling, or fire sprinklers, during construction, we will be responsible for the compensation at the cost of losses which are appraised by an impartial third party.

Enclosed are related data and documents for the application for second-story booths. Please check and grant approval for the construction.

•Company: _____

President of company: _____ (signature) Date: _____

Tel: _____ Fax: _____ E-mail: _____

Venue : _____ Area: _____ Booth Number: _____

Area of Ground Booth: _____ square meters

Area of Second-story Booth: _____ square meters

•Contractor for the Second-story Booths: _____

President of the Construction Company: _____

Tel: _____ Fax: _____ E-mail: _____

Person in Charge: _____

Please return the copy via Registered **Airmail** or **Express Courier** to:

Mr. Keven Cheng

Exhibition Section 1

TAITRA Exhibition Department

No. 5, Hsin-yi Road, Section 5, Taipei 11011, Taiwan

Deadline: August 15, 2008



FORM 4-2

CONFIRMATION OF SECOND-STORY BOOTH DESIGN

To: Taiwan External Trade Development Council (TAITRA)

With regard to the _____ (name of the exhibitor)

That is making application for the construction of second-story booths in the Taipei Plas 2008
at booth number: Area _____ Number _____

In the Taipei World Trade Center Nangang Exhibition Hall, we have checked the structural design of the booths, and ensure that it is safe and complies with the related regulations of the Taipei World Trade Center. We will also take responsibility for on-the-spot supervision during construction, and will issue a certificate upon its completion.

Architect Company: _____

Structural Engineer Company: _____

Address: _____

Tel: () _____ Fax: () _____ E-mail: _____

Architect: _____
(Signature)

Structural Engineer: _____
(Signature)

Inspector: _____
(Signature)

Date: _____

Please return the copy via Registered **Airmail** or **Express Courier** to:

Mr. Keven Cheng

Exhibition Section 1

TAITRA Exhibition Department

No. 5, Hsin-yi Road, Section 5, Taipei 11011, Taiwan

Deadline: August 15, 2008



FORM 4-3

APPLICATION FOR CONSTRUCTION OF BOOTH EXCEEDING 4 METERS (Minimum 4 units)

To : Taiwan External Trade Development Council (TAITRA)

We will participate in the Taipei Plas 2008 held in the Taipei World Trade Center Nangang Exhibition Hall. To enhance our show presence, we hereby apply for the construction of booths exceeding 4 meters. We ensure that the booths will be constructed in accordance with the specifications of the construction plan (as enclosed) by a licensed architect, also the Regulation Governing Booth Decoration within the Taipei World Trade Center Nangang Exhibition Hall. We will take sole responsibility for the safety of the booths.

If there is any injury, financial loss or infringement upon the rights of other participants resulting from the design, construction, use or removal of such booths, we will assume all legal responsibility, and ensure that TAITRA will be excused from any civil liability or compensation responsibility. If TAITRA is charged, and subjected to making compensation or sustains any losses due to any of the above circumstances, we will reimburse TAITRA for all lawsuits and lawyer expenses, other fees and TAITRA's losses. If there are any damages is made to showground facilities, such as to pillars, the ceiling, or fire sprinklers, during construction, we will be responsible for the compensation of losses the costs of which are appraised by an impartial third party.

Enclosed are related data and documents for the application for booths exceeding 4 meters. Please check and grant approval for the construction.

•Company: _____

President of company: _____ (signature) Date: _____

Tel: _____ Fax: _____ E-mail: _____

Venue : Area: _____ Booth Number: _____

Area of Ground Booth: _____ square meters

Area of Booth Exceeding 4 Meters: _____ square meters

•Contractor for the Booths Exceeding 4 Meters: _____

President of the Construction Company: _____

Tel: _____ Fax: _____ E-mail: _____

Person in Charge: _____

Please return the copy via **Registered Airmail** or **Express Courier** to:

Mr. Keven Cheng
Exhibition Section 1
TAITRA Exhibition Department
No. 5, Hsin-yi Road, Section 5, Taipei 11011, Taiwan

Deadline: August 15, 2008



FORM 4-4

CONFIRMATION OF BOOTH EXCEEDING 4 METERS DESIGN

To: Taiwan External Trade Development Council (TAITRA)

With regard to the _____ (name of the exhibitor)

That is making application for the construction of booths exceeding 4 meters in the Taipei Plas 2008 at booth number: Area _____ Number _____

In the Taipei World Trade Center Nangang Exhibition Hall, we have checked the structural design of the booths, and ensure that it is safe and complies with the related regulations of the Taipei World Trade Center. We will also take responsibility for on-the-spot supervision during construction, and will issue a certificate upon its completion.

Architect Company: _____

Structural Engineer Company: _____

Address: _____

Tel: () _____ Fax: () _____ E-mail: _____

Architect: _____

(Signature)

Structural Engineer: _____

(Signature)

Inspector: _____

(Signature)

Date: _____

P.S. If exhibitors need to build structures exceeding 4 meters, they must provide TAITRA with a copy of the agreement with the government, Public Safety and Third-Party Liability Insurance forms, a decoration proposal, an installation location map and other documents deemed necessary before August 15, 2008. TAITRA will charge an "Exceeding fee", which is **NT\$100,000** (tax included) within 18 square meters. For those who exceed 18 square meters will be charged in proportion to the addition. Fixtures or signs that are affixed above the main (2.5m) structure should be recessed at least 70 cm from the side edge of the lower structure between booths.

Deadline: August 15, 2008