



Form 11

IMPORTATION OF EXHIBITS ON A BONDED BASIS

To: Taiwan External Trade Development Council (TAITRA)

Having decided to participate in the TIMTOS 2009 Show held at the Taipei World Trade Center Exhibition Hall from March 2-7, this company requests your approval that customs clearance of our exhibits be effected on a bonded basis and that your esteemed organization act as the consignee. We assure you that we shall strictly observe customs regulations for foreign exhibits provided in the Exhibitor's Manual, of which the essential points are set forth below:

1. Under no circumstances, shall bonded exhibits be sold or consumed (not even on a trial basis for such items as foods and beverages).
2. Upon conclusion of the show, these bonded exhibits shall be handed over in total quantity to the official forwarder, who shall first have them stored at the TWTC bonded warehouse and then take care of customs clearance for importation or for re-export procedures.
3. The duration for exhibits to be stored at the bonded warehouse shall not exceed 3 months; otherwise they shall be disposed of in accordance with the pertinent regulations of your organization.
4. This company will pay in full the amount of storage rental of your bonded warehouse before the deadline, in accordance with the established tariff, service charges of the official forwarder, as well as the import duties and other expenses.
5. Exhibits entering on a bonded basis must be shipped on "Freight Prepaid" terms. Sea shipments must arrive at Keelung port **3 weeks** prior to the show opening, and air shipments at Taiwan Taoyuan International Airport **2 weeks** to give sufficient time for customs clearance.

Applicant: _____

Company: _____

Booth Number: Area _____ Number _____

Name of show representative _____

Signature: _____ Date: _____

Remarks:

1. Please read the contents of this application with care and after completion return it to the official forwarder along with relevant documents, including the commercial invoice and a packing list (see **Form 12**).
2. TAITRA will not consider applications which are not duly signed.

Deadline: February 6, 2009

**FORM 12**

COMMERCIAL INVOICE & PACKING LIST

SHOW NAME : TIMTOS 2009

SHOW DATES : March 2-7, 2009

SHOW VENUE : Taipei World Trade Center Exhibition Hall

BOOTH NO : Area Number

SHIPPER : _____

NAME OF EXHIBITOR : _____

ADDRESS : _____

VESSEL/FLIGHT NUMBER: _____

PORT OF LOADING : _____

PORT OF DISCHARGE : () KEELUNG () TAIWAN TAOYUAN INT'L AIRPORT
()

(OTHERS)

CASE NO.	DIMENSIONS LxWxH (IN CM.)	WEIGHT (IN KG.)		DESCRIPTION OF GOODS (IN ENGLISH)	QUANTITY	CIF TAIPEI VALUE (US\$)	
		GROSS	NET			UNIT VALUE	TOTAL VALUE

The invoiced goods are of _____ origin and are intended for display only at the exhibition site.

We certify that the information given above is true and correct.

Signature: _____

Date: _____

Deadline: February 6, 2009



TIMTOS

March 2-7, 2009

Taipei International Machine Tool Show

FORM13

APPLICATION FOR EXTRA EXHIBITOR'S BADGES

Date : _____

Booth Number : Area _____ Number _____

Company : _____

Contact Person : _____

Add : _____

Tel : _____ Mobile Phone : _____

Fax : _____ Email: _____

Number of Badges: _____ Total Amount: NT\$ _____

Remarks:

1. Each exhibitor is given 4 badges for each standard booth, and 2 for each additional booth. This form shall be used only for those who require additional badges.
2. For each booth, exhibitors can apply for 2 badges and a maximum of 10 badges.
3. Each additional badge costs NT\$200. Please fax the completed form before Feb. 6, 2009 to 886-2-2725-1959. After receipt of your application form, we will notify you of the payment due by faxing you the Invoice.
4. No application will be accepted during the show period.
5. If you have any queries, please contact:

Mr. Paul Cheng

Exhibition Section 1

TAITRA Exhibition Department

No. 5, Hsin-yi Road, Section 5, Taipei 110-11, Taiwan

Tel: 886-2-2725-5200 Ext. 2616

Fax: 886-2-2725-1959

E-mail: paulcheng@taitra.org.tw

Deadline: February 6, 2009



TIMTOS

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FORM 14

BOOTH CONSTRUCTION ASSURANCE

As a participant at the TIMTOS 2009 being held at the Taipei World Trade Center Exhibition Hall from March 2 to 7, we ensure :

That the booth(s) is constructed in compliance with Taipei World Trade Center Exhibition Hall Decoration Guidelines, and

That our contractor will clear all materials from our booth space and remove such to the approved place before the end of the move-out date, and

That if the booth and all materials are not removed, we will assume responsibility for all compensation and civil liability, and also agree that the show management has the right to remove all such materials.

Please bring this form to Exhibitor's Registration counter from Feb. 25 to March 1 to collect the exhibitor's badges upon arrival at the exhibition hall during exhibitor's move-in hours.

Date : _____

Company : _____(Print)

Booth Number : Area _____ Number _____

Contact Person : _____(Sign and Print)

Mobile Phone : _____

Hotel in Taiwan where you stay : _____

Hotel telephone no. : _____

Booth Contractor : _____

Contact person : _____

Tel : _____ Fax : _____

Mobile Phone : _____ E-mail : _____



TIMTOS

March 2-7, 2009

Taipei International Machine Tool Show

FORM 15

CUDC-Customer Data Collector



Hong Shun Technology

**Improve the way you do business
Practical solution to establish show contact**

Show management and exhibitors both understand the importance of connecting the exhibitor with potential buyers, the attendees. Our CUDC allows the exhibitor to capture essential attendee contact information needed to initiate the sales process. **With a simple scan of the attendee's badge**, the exhibitors can instantly capture their contact information.

Advantages

- **Efficient** – no more business card exchange, get contact details in a second.
- **Risk free** – no worry losing any cards, contact information is properly saved.
- **Portable and light weight.**
- **Save manpower** to organize, input and proofreading the business card information after the show. The attendee contact details you have collected during the show by your CUDC will be put together in an Excel file and email to your designated email account within three working days after the close of the show.

Fees

Pre-Reserved: US\$100 per unit (tax included)

(Reservation must be done 3 days prior to the show)

Rent On-Site: US\$120 per unit (tax included)

Contact

Hong Shun Technology CO . LTD.

Company Address : Suite 3D-05 No.5 Xin Yi Road Sec. 5

Taipei Taiwan R.O.C. 11011

Tel. Number : 886-2-8780-2355

Fax Number : 886-2-8789-6263

Contact person : Dennis Kan

Email : dennis@stss.com.tw



To Make Order

Please fax **Rental Agreement** and **Bank Receipt** to **Mr. Chandler Chiu**, fax: **886-2-8789-6263**

Intermediary (By wire through) Standard Chartered bank / SWIFT Code: SCBLUS33

Bank Name: Standard Chartered Bank (Taiwan) Ltd.

SWIFT Code: SCBLTWTT

Account Number: 101-053-0002406-8

Account Name: **HONG SHUN TECHNOLOGY CO., LTD.**



CUDC Rental Agreement

We would like to rent the **CUDC - Customer Data Collector**, supplied by **Hong Shun Technology Co., Ltd.** and agree to the rental rules and regulations stated in below:

1. Name of the Trade Fair –**Taipei Int'l Machine Tool Show** (Mar. 2nd – Mar. 7th, 2009)
2. Device collection – PM2:00~5:00, Mar. 1st, 2009 at the on-site service center.
3. Device return– PM2:00~5:00, Mar. 7th, 2009 at the on-site service center.
4. In case of device damage or lost, we agree to buy back the device in the fee of US\$280 per unit. This amount should be transferred to the bank account designated by Hong Shun Technology Co., Ltd. within five working days since the close date of this exhibition.
5. We would like to rent _____units of CUDC, total rental amount US\$_____ .

Company Name: _____ VAT Number: _____

Booth Number: Hall ____ Area ____ Number _____, Number of booths occupied: _____

Contact Person: _____ Tel: () _____ ext. _____

Fax: () _____ eMail: _____

Address: _____

On-Site Contact Person: _____ Mobil Phone: _____

Legally binding signature and company stamp : _____

Application Date: _____(yy/mm/dd)



TIMTOS

March 2-7, 2009

Taipei International Machine Tool Show

FORM 16

Taipei Int'l Machine Tool Show 2009 On-line Exhibition

<http://www.timtos.com.tw/>

In order for exhibitors to reach out to more potential buyers and to reap maximum benefits during the Taipei Int'l Machine Tool Show 2009, the Taiwan External Trade Development Council (TAITRA) has set up a website especially for this event. This information-dissemination portal is designed especially to help exhibitors gain extensive exposure by posting your company and product profiles online at <http://www.timtos.com.tw/> **For FREE.**

Just log in with the username and password sent by TAITRA, then you can take full advantage of Exhibitor Powerdesk. Its functions include:

- (a) **Product Management-**
Uploading product catalogues to Online Exhibition. (as picture in the right)
- (b) **Exhibitor News Editing-**
Posting company's product news release for promotion.
- (c) **Invitation-** Sending invitation e-mails to buyers.



If you need our help in uploading product catalogues, please download the free posting form

- (1) Please link to <http://www.taipeitradeshows.com.tw/UserFiles/File/abc.doc>
- (2) Fill in and return with product images (360x360 pixels recommend) by email to nova@taitra.org.tw

If you haven't received username and password sent by e-mail or need further information, Please contact:

Nova Hsu
Taiwan External Trade Development Council (TAITRA)
886-2-27255200 ext.2993
e-mail : nova@taitra.org.tw